

## NON-DEGREE STUDENTS POLICY: STUDY ABROAD (SA) AND VISITING (VS)

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1. A Visiting Student:
  - a. Is a student not registered on a degree programme at the University;
  - b. studies at the University for one or two semesters as a participant in a partnership programme;
  - c. is normally on the basis of an articulation agreement;
  - d. Is admitted directly by the University, in coordination with a partner institution;
  - e. is a student who will normally progress to a partner institution at the conclusion of their time at the University;
  - f. Is classed as a visiting student for a maximum of one calendar year.
2. A Study Abroad student:
  - a. Is a student not registered on a degree programme at the University;
  - b. Studies at the University for one or two semesters;
  - c. Is normally matriculated for a degree in another college or university;
  - d. Is classed as a study abroad student for a maximum of one calendar year.
3. An applicant admitted as a visiting student through the normal admissions process is not usually required to take the English and Mathematics placement assessments prior to registration unless this is deemed necessary by the Vice Provost International Programmes.
4. The maximum number of semester credits a student may accumulate while enrolled under non-degree status is 16 US /64 UK credits.
5. All study abroad/visiting students are responsible for their choice of courses. Study Abroad and Visiting students must seek the approval of their home institutions to take the courses for which they are registered at the University. The decision and determination on the acceptance and application of credit earned at the University lies with the home institution.
6. A study abroad or visiting student who wishes to transfer to the University as a degree seeking student must apply for admission through the Admissions Office.
7. If accepted on to a degree programme, the former visiting/study abroad student is subject to the University's academic requirements, including English and Math placement assessments and the completion of degree requirements not covered by transfer credit.

## VERSION MANAGEMENT

<b>Responsible Department: Registry Services</b>			
<b>Approving body: Academic Board</b>			
Version no.	Key Changes	Date of approval	Date of effect
001		24 July 2018	28 August 2018
002	Removal of references to Richmond and AIFS. Increased maximum semester credits.	August 2022	01 Sept 2022
		<b>Restricted access?</b> <i>Tick as appropriate</i> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	